

BY-LAWS OF THE GREATER SAN DIEGO HUNTER JUMPER ASSOCIATION

ARTICLE I - NAME The name of the association shall be Greater San Diego Hunter Jumper Association, (GSDHJA) hereinafter referred to as the Association.

ARTICLE II - PURPOSE The purpose of the GSDHJA is to offer the exhibitor, from beginner to advanced, the opportunity to learn and show at quality horse shows in an atmosphere to ensure that exhibitors receive awards that create enthusiasm, effort, and sense of accomplishment. By working together with horse show managers for quality control, GSDHJA tries to assure exhibitors of quality facilities, nice show jumps and use of proper course design for all GSDHJA recognized shows.

ARTICLE III – INTENT The GSDHJA is organized as a “not for profit” organization. This organization does not contemplate pecuniary gain or profit to the members thereof and is organized for nonprofit purposes. All monies received are to be used for the Championship Show, the yearend banquet and awards, for promotion of approved shows, for clinics and seminars for members, and for donations for equine related scholarships and research at accredited institutions. Since there are no fees charged to the general public for attendance to the GSDHJA there is not public income to the organization. Those fees charged for participation, i.e., entry fees are used to defray expenses of the event. ARTICLE IV - MEMBERSHIP The membership year is from November 1, of the year preceding the show year until October 31, of the show season.

Section 1. INDIVIDUAL MEMBERS consist of those persons or business who become a member upon filing an application for membership and paying the dues fixed by the Association. There are no residency requirements. The riders, owners and trainers of horses competing for yearend awards must be members. The owner may be an individual or business.

There shall be the following types of memberships:

1) Regular Membership (a) Adult Amateur members - those persons who have reached their 18th birthday on or before December 1 of the membership year and are amateurs in compliance with the GSDHJA and USEF amateur status rules (b) Junior members - those persons who have not reached their 18th birthday on or before December 1 of the membership year.

2) Trainer Membership (a) Professional members – Those persons who conduct themselves as a professional or who are not eligible to ride as an amateur according to USEF amateur rules. 3) Business Membership (a) Business members - any barn, stable, business or sponsor. 4

Section 2. SHOW MEMBERS consist of those corporations, organizations, associations, and others holding horse shows.

MEMBER IN GOOD STANDING A member in good standing is a member who pays all required dues and fees promptly and on time; is looked upon favorably within the equestrian and civic community and by the GSDHJA Board of Directors; does not show a history of GSDHJA rules violations, fiduciary improprieties in the community, unprofessional or unsportsmanlike conduct within the equestrian community, expulsion or suspension from equestrian organizations; and does not show a history of litigations actions or other inappropriate conduct as deemed unfavorable by the GSDHJA Board of Directors.

ARTICLE V – OFFICERS

A. Directors This association shall be governed by a board of 7 to 11 Directors who shall be professional members in good standing with the Association. Directors shall be nominated by the nominating committee from the current committee and/or board members. The directors' seats shall be held for a term of 3 years. Elections shall be held annually, by a vote of the professional members, with 1/3 of the directors' seats to be up for election. A majority of the Board of Directors shall constitute a quorum.

B. Executive Board The Executive Board shall have the power between meetings of the Board of Directors to transact all such business as the board itself may transact, except the power to amend the Constitution, or where authority is expressly limited to the Board of Directors. One half of the executive board members shall constitute a quorum. The Executive Board shall be comprised of the President, Vice President, Treasurer and Secretary.

C. Officers The officers of the association shall be President, Vice President, Treasurer and Secretary. The President and the Vice President shall be elected by the directors at the first meeting, prior to the annual meeting. The President, with the approval of the Board of Directors, shall appoint the Secretary and Treasurer.

D. Resignation The resignation of any Officer or Director may be accepted by a majority vote of the Board of Directors.

E. Absenteeism Any Director of the Association who has excessive unexcused absences from meetings of the Board of Directors, may, at the option of the remaining Directors, be removed. Upon removal, he/she shall forfeit all rights to such office.

ARTICLE VI:- DUTIES OF OFFICERS

A. President: The president shall preside at all meeting Of the Association and Board of Directors. He/She shall be Chairman of the Board of Directors and shall vote only in the event of a tie. He/she shall be a member ex officio of all regular and special committees and shall perform all such other duties as usually pertain to this office. The President may at any time call a meeting of the Board of Directors and shall do so at the request of four Directors. *The President shall set the agenda for each meeting and*

send them out to the board members not less than 24 hours before the meeting. All members will send agenda items to the President not less than 48 hours before each meeting. With the treasurer, he/she shall sign all contracts and obligations of the GSDHJA. *The President is a signor on the Club's bank account.*

B. Vice President: The Vice President shall assume the duties of President in his/her absence. The Vice President shall be the official host of the GSDHJA, be the person in charge of distributing Horse Show Packets to GSDHJA shows, chair the Show Committee and, in the absence of the President, shall assume the duties of President in his/her absence. *The Vice President is the Communications Director, responsible for answering general membership emails and sending general information and special notices to the General Membership.*

C. Secretary: The Secretary shall notify the members, Officers and Board of Directors of all meetings pertaining to them, and as required by the Constitution. The Secretary shall keep the custody of the books and records for the Association. *These records to include: Agendas, Minutes, list of members with addresses, financial statements (supplied by Treasurer).* The Secretary shall keep a true record/*minutes* of all meetings of the members and Directors. *The Secretary shall update points after each show affiliated with GSDHJA on the website, in a timely manner. The Secretary shall answer emails from members regarding points.*

D. Treasurer: The treasurer shall have charge of all funds of the Association and shall place the same in such bank or banks as may be approved by the Board of Directors. Such money shall only be withdrawn by check signed by the Treasurer or the President *and by credit card connected to the Association's account*, and for the payment of only such bills as shall have been previously approved by the Board of Directors. The Board of Directors must approve any single payment in excess of \$20000.00 prior to payment. The Treasurer shall render a detailed income capitulation at each meeting of the Board of Directors, i.e., memberships, horse show fees, timer rental, show approval fees, etc. The Treasurer shall present an annual detailed balance sheet to each of the Board of Directors. *The Treasurer shall work with CPA to complete tax and other financially related submissions and provide copies to the Board. The Treasurer shall provide budgets for The Board for Awards and Shows hosted by the Association. The Treasurer shall answer questions from the membership regarding billing and payments. The Treasurer shall keep track of all shows collecting affiliate fees in GSDHJA's name and shall notify the Executive Board of any shows in arrears.*

F. Executive Board: The Officers of the Association plus other Directors as the President may appoint (with Board approval,) shall constitute the Executive Committee, The Executive Committee shall have the authority to act as the Board of Directors in emergency situations or when it is impractical to call a Board meeting. The actions of the Executive Committee shall be reported to the Directors at the Board's next meeting.

H. Appointive Officers: The President, with Board approval, may appoint and/or hire clerical help as necessary to fulfill the requirements of the association, E.g.: recording secretary; awards secretary. These

people need not be members of the association and although they may attend Director's meetings, do not have a vote.

ARTICLE VI – MEETINGS

A. Annual Meeting The annual meeting of the members of the Association shall be upon a day selected by the Board of Directors between the Championship Show and January 31 each year, and if the Annual Meeting shall not take place at the time fixed, it shall be held within a reasonable time thereafter. Every other year, the Directors of the Associations shall be elected prior to the Annual Meeting by a vote of the members, and they shall take office at the Annual Meeting and hold such office for the term of two (2) years, or until their successors are elected. A majority of the members present shall constitute a quorum.

B. Board of Directors Meetings: The Board of Directors shall meet 4 or more times annually. A quorum consists of 50% of the Directors present. Others may be granted permission to attend meetings of the Board of Directors, at the discretion of the President.

ARTICLE VII - COMMITTEES

A. Nominating Committee There shall be appointed annually by the Board of Directors a Nominating Committee to consist of four or more persons. It shall be the duty of the Nominating Committee to submit nominations for Directors for the coming year.

B. Hearing Committee There shall be appointed annually by the President, with the approval of the Executive Committee, a committee on protests, charges, and hearings. The Committee shall consist of not less than four or more than eight Directors who, with the President, shall serve as a court. It shall be the duty of the Hearing Committee to hear all protests and charges in connection with alleged violations of the rules. All decisions of the Committee must be in written form, signed by the Chairman and sent to the Executive Secretary's office for the Association files. Protest of an alleged violation of a GSDHJA rule must be made in writing and sent to the GSDHJA office within 30 days of the occurrence of the alleged violation, and be accompanied by a protest deposit of \$50. The Hearing Committee will review the written protest and make written notice to the accused by certified mail. Accused will have 14 days from receipt of notice to contest the charges. If the protest is upheld, the \$50 will be returned to the protester. Any anonymous informal protest brought to the boards attention will be addressed at the Boards discretion. All fines shall be levied by the Hearing Committee.

ARTICLE VIII – SUSPENSION OR EXPULSION

Any elected officer may be removed by two thirds vote of the regular members in good standing present at any special meeting called for such purpose. Any appointed officer or committee member may be removed in the same manner, or by a vote of the Board of Directors. No vote on suspension or expulsion may be taken unless at least fifteen (15) days written notice shall have been give such officer stating the reasons

for his/her proposed suspension or expulsion, and the time and place of the special meeting addressing the vote on his/her suspension or expulsion. Any member may be suspended or expelled from the Association for any cause deemed sufficient by the Board of Directors by a 2/3 affirmative vote of the members of the Board of Directors. No vote on suspension or expulsion may be taken unless at least fifteen (15) days written notice shall have been give such member stating the reasons for his/her proposed suspension or expulsion, and the time and place of the special meeting addressing the vote on his/her suspension or expulsion.

ARTICLE IX - AMENDMENTS

Bylaws and Rules may be added to, altered or amended by a 2/3 vote of the Directors.

Article X - DISSOLUTION

In the event of dissolution of the GSDHJA, any moneys remaining in the treasury after payment of all debts shall be donated for scholarships or research in equine related areas at an accredited institution to be designated by the Board of Directors.